

**MEDINA CITY COUNCIL
REGULAR MEETING
MINUTES**

October 11, 2004
7:00 p.m.

Medina City Hall
501 Evergreen Point Road

CALL TO ORDER

Mayor Mary Odermat called the regular meeting of the Medina City Council to order at 7:07 p.m.

ROLL CALL

Present: Mayor Mary Odermat, Deputy Mayor Todd Nunn
Council Members Miles Adam, Drew Blazey, Katie Phelps, Bob Rudolph,
Pete Vall-Spinosa

City Staff Present: Doug Schulze, City Manager; Kirk Wines, City Attorney; Jeff Chen, Police Chief; Shel Jahn, Public Works Director; Joseph Gellings, Planning Director; Kristin Hoffman, Landscape Consultant; Kris Finnigan, Emergency Management Coordinator; Rachel Baker, Administrative Assistant

APPROVAL OF MEETING AGENDA (7:07 P.M.)

- Vall-Spinosa requested discussion item: Accessory Building Regulations and Enforcement
- Odermat requested discussion item: Growth Management Act contract concerns
- Odermat acknowledged two audience members who wished to speak about Medina Beach Park
- Odermat commented, on behalf of Medina residents, to improve City Council agenda item descriptions in future newsletters
- Nunn requested Executive Session to discuss personnel issue

FOLLOWING DISCUSSION, AMENDED MEETING AGENDA APPROVED BY GENERAL COUNCIL CONSENT.
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ANNOUNCEMENTS (7:09 P.M.)

Mayor Odermat reminded Council of upcoming Association of Washington Cities (AWC) meeting scheduled in Bellevue on October 27, 2004. Odermat mentioned she and Adam attended the AWC meeting in Everett last week and urged other council members to attend. To register for a meeting, contact the city clerk.

Mayor Odermat announced the Auditors Exit Conference would be held at City Hall on November 4, 2004. Odermat also announced the SR-520 Advisory Committee will hold a meeting at the end of October; Adam is Medina's representative and will attend the meeting. The SR-520 Project Team will hold open houses in February.

Odermat updated council members about last weekend's new transformer installation in the Puget Sound Energy yard on 84th Avenue Northeast. Odermat additionally commented that the Municipal Court in Kirkland will be relocated into a larger facility at the end of the month.

CONSENT AGENDA

MOTION BLAZEY, SECOND RUDOLPH TO APPROVE CONSENT AGENDA,
MOTION PASSED UNANIMOUSLY AT 7:12 P.M.

AUDIENCE PARTICIPATION (7:13 P.M.)

None

REPORTS

Police Department (7:14 p.m.)

Chen responded to council member inquiries related to report included with agenda packet.

Development Services (7:22 p.m.)

Adam relayed compliments to Gellings from contractors involved with recent and upcoming focus group sessions.

Odermat extended compliments from Art McCain (Clyde Hill) to Gellings and Hoffman for their professional and helpful representation of Medina.

Public Works Department (7:24 p.m.)

Jahn provided a summary regarding the transformer installation at the Puget Sound Energy substation. Jahn responded to council member inquiries regarding installation of new crosswalks and a new stop sign at Evergreen Point Road and Overlake Drive West.

Park Board (7:30 p.m.)

No report

Emergency Preparedness Committee (7:31 p.m.)

Finnigan introduced Scott Hannah, Emergency Preparedness Committee leader. Hannah and Jahn provided information regarding the Committee's emergency communications equipment request.

City Manager's Report (7:35 p.m.)

In response to Odermat's inquiry, Schulze anticipated the dumpster at City Hall to be relocated by the end of May. Adam commented on proposed reformatting of finance report.

PUBLIC HEARING

Tree and Vegetation Code Amendments (7:37 p.m.)

Gellings distributed summary table identifying ten issues identified during previous Tree and Vegetation Code discussion.

Audience Participation

Sally Sue Coleman, 3327 Evergreen Point Road, Medina

Supported amendment as written (7:40 p.m.).

Discussion

Adam, Blazey and Vall-Spinosa questioned 1000 square feet clearing trigger threshold as too small, but agreed a trigger should be required. Council suggested changing minimum threshold to 2500 square feet.

Gellings requested clarification from Council of minimum caliper size and related tree mitigation for tree removal. After discussion, Council agreed to require notification. Schulze conveyed a civil penalty could be imposed for violation of the code.

Adam proposed adding the word "planted" to each paragraph in 12.28.060 A, B and C.

MOTION VALL-SPINOSA, SECOND ADAM TO APPROVE TREE AND VEGETATION CODE AMENDMENTS AS PROPOSED WITH THE FOLLOWING CHANGES:

- 12.28.020 (B) – INCREASE CLEARING AND GRUBBING THRESHOLD TO 2,500 SQUARE FEET
- 12.28.060 (A, B, C) – ADD THE WORD "PLANTED" TO EACH PARAGRAPH

MOTION CARRIED UNANIMOUSLY AT 8:08 P.M.

OTHER BUSINESS

1. ARCH Housing Trust Fund Project Recommendation

Schulze introduced Max Bigby from ARCH. Bigby commented on ARCH information provided in agenda packet.

MOTION BLAZEY, SECOND PHELPS TO AUTHORIZE \$7500.00 FOR SUMMERWOOD APARTMENTS PROJECT AS RECOMMENDED BY ARCH EXECUTIVE, MOTION CARRIED UNANIMOUSLY AT 8:10 P.M.

2. Fire Services Contract Renewal

Schulze provided clarification of Fire Services Contract renewal. Discussion followed.

MOTION NUNN, SECOND RUDOLPH TO EXERCISE OPTION TO RENEW CURRENT SERVICE AGREEMENT WITH THE BELLEVUE FIRE DEPARTMENT, EXTENDING AGREEMENT THROUGH DECEMBER 31, 2011; MOTION CARRIED UNANIMOUSLY AT 8:24 P.M.

3. Ordinance Adopting 2004 Budget Amendments

Schulze summarized budget expenditures requiring 2004 budget amendment ordinance. Discussion followed.

MOTION PHELPS, SECOND RUDOLPH TO ADOPT ORDINANCE AMENDING THE 2004 BUDGET ORDINANCE NUMBER 765, MOTION PASSED WITH ADAM AND BLAZEY OPPOSED AT 8:50 P.M.

4. 2005 Budget (8:52 p.m.)

Schulze provided visual presentation outlining 2005 preliminary budget and indicated he would like to receive Council direction and feedback in order to discuss budget further during next Council Study Session.

During the presentation, Adam requested a detailed sub-schedule in the budget for revenues and expenses related to school construction and itemization of the top three or four street fund projects. Phelps requested a project breakdown of storm sewer construction repairs.

Schulze agreed to above requests and, per Council directive, offered to provide additional information regarding planning consultant charges for future budget discussion.

5. Employee Compensation Plan (9:58 p.m.)

Schulze discussed compensation plan recommendation, which was compiled with Adam's assistance.

Following discussion, Council recommended Schulze and Adam meet again to prepare a study paper for inclusion with the October 25, 2004 Study Session agenda packet. If time allows during Study Session, further discussion will continue regarding the employee compensation plan.

6. Council Agenda Calendar (10:29 p.m.)

Council discussed agenda calendar for remainder of 2004 and January 2005.

Odermat requested SR-520 Interest Statement as discussion item.

Adam requested labor negotiation strategy discussion for January 24, 2005 Study Session.

Phelps suggested adding two discussion items: "Special Event Code", and "Public Relations Plan".

Rudolph requested future discussion for Medina's 50th anniversary celebration.

7. 2004 – 2005 Work Plans (10:38 p.m.)

Gellings expanded on the Planning Commission's thirteen work plan topics to Council and added two new topics to 2004-05 Work Plans as follows:

- Revisit permit building thresholds
- Expand scope of administrative variances

Council agreed to add two new topics and requested Gellings resubmit items in a memo identifying topic ranking, accounting for new and deleted items per council discussion. Council requested memo be presented during October 25, 2004 Study Session.

NEW BUSINESS

Medina Beach Park Project (11:09 p.m.)

Odermat requested if Schulze could provide detailed cost estimates for Medina Beach Park Project. Schulze conveyed the figures are premature and project remains in a preliminary stage pending reviews and mitigation mandates of regulatory agencies.

Schulze recommended offering cost information at a later date as details become further established.

Jahn concurred with Schulze and responded to Council inquiries related to beach project and associated cost estimates.

Wines spoke to Council addressing comments related to the Public Information Act.

Council agreed to allow audience participation.

AUDIENCE PARTICIPATION

Thomas Bacher, Medina (11:25 p.m.)

Bacher commented on salmon spawning in Lake Washington and indicated he spoke to the Fish and Wildlife Department regarding the likelihood of lake spawning.

Henry Paulman, 1415 80th Avenue NE, Medina (11:30 p.m.)

Paulman requested a breakdown of the various costs associated with the beach project and expressed his belief that he is entitled to the information under the Public Disclosure Act of the State of Washington.

SR-520 (11:32 p.m.)

Odermat indicated she would provide a recap of the meeting and an update in an email report to Council.

Accessory Structures (11:33 p.m.)

Schulze and Gellings responded to questions, which occurred during Council discussion regarding accessory structures, specifically tree houses.

Council agreed a letter and fines should be administered to homeowners violating Medina Municipal Code regarding accessory structures.

EXECUTIVE SESSION

Council recessed into Executive Session at 11:40 p.m.

ADJOURNMENT

MOTION VALL-SPINOSA, SECOND ADAM TO ADJOURN OCTOBER 11, 2004 REGULAR MEETING OF THE MEDINA CITY COUNCIL AT 12:20 A.M.
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The regular session of the Medina City Council adjourned at 12:20 a.m.

Mayor Mary Odermat

Attest:

Rachel Baker, Administrative Assistant